

# Job Profile

## 1. Post

<b>Post:</b>	<b>Drives &amp; Controls Bench/Site Engineer</b>		
<b>Department:</b>	Drives & Controls		
<b>Hours of work:</b>	40+ You will be required to work a reasonable amount of overtime as dictated by the needs of the business.		
<b>Shift Pattern:</b>	Positions are available on the following shift patterns:-		
	Day Shift	0800 – 1630	Monday – Friday
	Noon Shift	1230 – 2100	Monday – Friday
	Day/Noon Shift (rotational)	0800 – 1630 1230 – 2100	Monday – Friday
	Night Shift	2200 – 0600	Monday - Friday
<b>Salary:</b>	Dependant on experience and shift pattern the basic salary will range from £26,000 up to £40,000	<b>Start Date:</b>	TBA
<b>Overtime Rate:</b>	£20.00 per hour (fixed rate)	<b>Call Out Rate:</b>	£90.00 (fixed per call out)
<b>Holidays:</b>	25 days plus statutory holidays (subject to days/shift pattern)	<b>Other Benefits:</b>	Pension Scheme Life Assurance Company Sick Pay Scheme

## 2. Supervisory responsibilities/position in structure

<b>Responsible to:</b>	Drives & Controls Production Co-ordinator
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## 3. Main function of job (Note: in addition to these functions employees are required to carry out such other duties as may reasonably be required)

Engineer will be required to work on his own initiative in carrying out inspection, evaluation, repair and test of various electronic equipment.

Work closely with the Workshop Manager to ensure that all working activities are carried out in a cost effective, efficient manner in accordance with company policies and procedures.

**4. Main duties** (brief description)

Duties/Responsibilities
<input type="checkbox"/> Fault finding <input type="checkbox"/> Dismantling and assessment <input type="checkbox"/> Repair and testing <input type="checkbox"/> Updating FML software with findings, work required, spare parts, materials and labour <input type="checkbox"/> Make maximum effective use of equipment ensuring that it is maintained in good working order <input type="checkbox"/> Employ good house keeping practices to increase efficiency and avoid accidents <input type="checkbox"/> Communicating with all members of staff and as and where required suppliers & customers required suppliers & customer

**5. Requirements to carry out job**

Essential or desirable requirement – please indicate against each heading	E	D
<b>Qualifications/education required:</b>		
Qualifications by experience	Yes	
A successful track record within the repair industry	Yes	
City & Guilds in Electronics		Yes
Computer literate		Yes
Degree level in Electronics		Yes
Driving Licence		Yes
<b>Competencies required:</b>		
Ability to interpret diagrams	Yes	
Fault find PCB's to component level	Yes	
Knowledge of OEM's equipment such as Siemens, Fanuc, Indramat, Allen Bradley, Control Techniques	Yes	
Background in diagnosis, fault finding and repair	Yes	
Ability to reverse engineer		Yes
Ability to solder through hole and/or surface mount PCB's	Yes	

Specialist training required:		
IPC7711/21 Repair Rework Standard Specialist OEM training PCB diagnostic equipment		Yes Yes Yes
Personal characteristics required:		
Self motivation and the ability to manage your own workload Flexibility Common sense and initiative Analytical mind Possess a co-operative attitude towards seniors and fellow workers	Yes Yes Yes Yes Yes	

#### 6. Special terms

<b>Special conditions e.g. working with hazardous substances, equipment, animals:</b>	Compliance with COSHH Regulations
<b>Working in different locations:</b>	Due to the nature of the company's business you may be required to work at other locations, and on clients premises as reasonably requested by the company

This list is by no means exhaustive and it is a condition of your employment that other tasks are carried out in conjunction with this when needed and/or asked, to ensure the effective smooth running of the department and ultimately, Company.